

CITY COUNCIL
Mayor Bill Stankiewicz
Reginald Jackson, Post 1
Marichal Price, Post 2
Fred Higgins, Post 3
George Bailey, Post 4
Theresa Strickland, Post 5

City of Hogansville



David Milliron, City Manager
Lisa Kelly, City Clerk
Jeff Todd, City Attorney

400 E Main St
Hogansville GA 30230-1196
706-637-8629 | cityofhogansville.org

COUNCIL ACTION FORM

MEETING DATE: February 22, 2019 **SUBMITTED BY:** Lynne Miller

AGENDA TITLE: Appointments to Hogansville Planning Commission

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- | | | | |
|--|-------------------------------------|---|---|
| <input type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract | <input type="checkbox"/> Information Only | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Resolution (No. ____) | <input type="checkbox"/> Ceremonial | <input checked="" type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other |

BACKGROUND (Includes description, background, and justification)

The Hogansville Planning & Zoning Commission has two members – Gayle Devereaux and Carol Smith – whose two-year terms expired January 31, 2019. A third commission member – Carolena Lynch – is leaving the P&Z commission. On November 19, 2018, the City advertised the three openings on its website and via utility mailers. Ms. Devereaux and Ms. Smith would like to be appointed for new terms; and the City received applications from Mary Ann Neureiter and Ellen Shellabarger who wish to serve on this commission. On February 21, 2019, the Hogansville Planning & Zoning Commission, in regular session, recommended that City Council reappoint Gayle Devereaux and Carol Smith for another two years, and appoint Ellen Shellabarger to replace former member Carolena Lynch.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources).

No budget impact.

STAFF RECOMMENDATION (Include possible options for consideration)

Reappoint Gayle Devereaux and Carol Smith, and appoint Ellen Shellabarger, to the Hogansville Planning & Zoning Commission, as recommended by the P&Z Commission on February 21, 2019. City Council has 60 days to make this decision.

All four citizen applications are attached, for incumbents Gayle Devereaux and Carol Smith, and for new applicants Mary Ann Neureiter and Ellen Shellabarger.



CITY OF HOGANSVILLE
400 East Main Street, Hogansville GA 30230

Application for Board or Commission Appointment

Citizens provide great insight and knowledge to City government. An avenue that the City of Hogansville uses to get this insight is through the City's various boards and commissions. The members of the boards and commissions make decisions and help recommend and review policies for the City of Hogansville and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for board or commission membership.

Questions to consider before applying for membership on a board or commission:

- Do I fully understand what this board or commission expects from me?
- Am I committed to the goals and mission of this board or commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled board or commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the board or commission?
- Am I willing to participate in necessary board or commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Gayle Devereaux

Occupation: self employed - owner of Blue Train Books in Hogansville Employer: Blue Train Books in Hogansville

Home Address: ~~102 Brazell St~~ City: Hogansville Zip: 30230

Home Phone: (~~706~~) ~~637-9555~~ Home E-Mail: ~~gayledereaux@gmail.com~~

Work Phone: (~~706~~) ~~637-9555~~ Work E-Mail: blue-trainbooks@gmail.com

Cell Phone: (~~404~~) ~~372-3029~~ Preferred E-Mail: Home Work

Name and address of the business entity you own, located within the city limits of Hogansville (if applicable) _____

Blue Train Books, 200 E Main St

a) Which board(s) or commission(s) do you wish to be appointed to? Planning & Zoning Commission

b) How long have you been a resident of the City of Hogansville? 12 Years ___ Months

c) Are you current with all of your financial obligations to the City? Yes No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? Yes No

e) Available boards and commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? Yes No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the board or commission? Yes No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Hogansville? Yes No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Hogansville that would create a continuing or frequently recurring conflict with regard to your participation on a board or commission? Yes No If yes, please explain:

i) Please briefly explain your reasons for wishing to serve on the board or commission you selected:

I currently serve on the P&Z Commission and look forward to continuing our review & updating of Hogansville's zoning ordinances. I'm also interested in community planning. It's important for protecting property values and for smart growth — economic development that reflects community values, maximizes community strengths & prevents future problems.

j) Are you willing to be considered for appointment to any of the other boards or commissions of the City if a position is not available on the board or commission of your first choice? Yes No If yes, please list the boards or commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

I understand that I am applying for appointment to a board or commission office of the City of Hogansville that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Gayle Devereaux
Signature

Gayle Devereaux
Printed Name

1/9/2019
Date

Please return signed application to:

City Clerk
City of Hogansville
400 East Main Street
Hogansville, GA 30230



CITY OF HOGANSVILLE

400 East Main Street, Hogansville GA 30230

Application for Board or Commission Appointment

Citizens provide great insight and knowledge to City government. An avenue that the City of Hogansville uses to get this insight is through the City's various boards and commissions. The members of the boards and commissions make decisions and help recommend and review policies for the City of Hogansville and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for board or commission membership.

Questions to consider before applying for membership on a board or commission:

- Do I fully understand what this board or commission expects from me?
- Am I committed to the goals and mission of this board or commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled board or commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the board or commission?
- Am I willing to participate in necessary board or commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Mary Ann Neureiter_

Occupation: Executive Director

Employer: Cambridge House Enrichment Center

Home Address: [REDACTED]

City: Hogansville Zip: 30230

Home Phone: () _____

Home E-Mail: [REDACTED]

Work Phone: (678) 423-8700

Work E-Mail: adc.cambridge@gmail.com

Cell Phone: (678) 633-9319

Preferred E-Mail: Home Work

Name and address of the business entity you own, located within the city limits of Hogansville (if applicable) _____

- a) Which board(s) or commission(s) do you wish to be appointed to? Hogansville Planning & Zoning Commission_
- b) How long have you been a resident of the City of Hogansville? 1 Years 2_ Months
- c) Are you current with all of your financial obligations to the City? Yes No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? Yes No
- e) Available boards and commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? Yes No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the board or commission? Yes No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Hogansville? Yes No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Hogansville that would create a continuing or frequently recurring conflict with regard to your participation on a board or commission? Yes No If yes, please explain:

i) Please briefly explain your reasons for wishing to serve on the board or commission you selected:

I am interested in the progress and success of the town I live in – I want to be part of the growth and success of My home town. I want to see Hogansville become an active sustainable community that will attract Entrepreneur businesses and families wishing to raise their children in a quiet family-oriented community. I would Also like to see Hogansville become a great place for retirees desiring to move away from the stresses of city living.

j) Are you willing to be considered for appointment to any of the other boards or commissions of the City if a position is not available on the board or commission of your first choice? Yes No If yes, please list the boards or commissions for which you would like to be considered (in order of interest):

Historic Preservation Commission, Hogansville Development Authority, Troup County Recreation Board

APPLICANT STATEMENT

I understand that I am applying for appointment to a board or commission office of the City of Hogansville that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Mary Ann Nearete MARY ANN NEARETE Ter 12/6/18
Signature Printed Name Date

Please return signed application to:

City Clerk
City of Hogansville
400 East Main Street
Hogansville, GA 30230



CITY OF HOGANSVILLE

400 East Main Street, Hogansville GA 30230

Application for Board or Commission Appointment

Citizens provide great insight and knowledge to City government. An avenue that the City of Hogansville uses to get this insight is through the City's various boards and commissions. The members of the boards and commissions make decisions and help recommend and review policies for the City of Hogansville and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for board or commission membership.

Questions to consider before applying for membership on a board or commission:

- Do I fully understand what this board or commission expects from me?
- Am I committed to the goals and mission of this board or commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled board or commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the board or commission?
- Am I willing to participate in necessary board or commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Ellen Shellabarger

Occupation: Library Assistant Employer: Hogansville library

Home Address: [REDACTED] City: Hogansville Zip: 30230

Home Phone: (404) 907-8002 Home E-Mail: [REDACTED]

Work Phone: () Work E-Mail: _____

Cell Phone: () Preferred E-Mail: Home Work

Name and address of the business entity you own, located within the city limits of Hogansville (if applicable) _____

NA

a) Which board(s) or commission(s) do you wish to be appointed to? Planning + Zoning Commission

b) How long have you been a resident of the City of Hogansville? 4 Years 5 Months

c) Are you current with all of your financial obligations to the City? Yes No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? Yes No

e) Available boards and commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? Yes No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the board or commission? Yes No If yes, please explain: }

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Hogansville? Yes No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Hogansville that would create a continuing or frequently recurring conflict with regard to your participation on a board or commission? Yes No If yes, please explain:

i) What are your qualifications for the board or commission you selected? (Attach resume if you like):

Resume attached

j) Are you willing to be considered for appointment to any of the other boards or commissions of the City if a position is not available on the board or commission of your first choice? Yes No If yes, please list the boards or commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

I understand that I am applying for appointment to a board or commission office of the City of Hogansville that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Ellen Shellabarger
Signature

Ellen Shellabarger
Printed Name

12-30-18
Date

Please return signed application to:

City Clerk
City of Hogansville
400 East Main Street
Hogansville, GA 30230

Ellen Keys Shellabarger

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Education

M.S., Florida State University, Education
B.A., University of Georgia, Journalism

Affiliations

American Planning Association
Georgia Planning Association
Community Transportation Association of America
International Association of Professional Facilitators

Summary

Ellen Keys Shellabarger is a professional planner with over 20 years of experience in project management, land use and transportation planning, community outreach and strategic planning, and energy and sustainability planning. She is nationally recognized for the development of innovative public involvement and education programs, particularly related to land use, transportation, and the environment. She has extensive experience in community visioning in the areas of sustainability, land use and urban design, and comprehensive planning. Ms. Shellabarger is a published author and national speaker on land use, transportation, sustainability, and community outreach.

Employment History

- ♦ 2009-2013: S. L. King Technologies, Inc., Manager of Sustainability, Conservation and Cost Control
- ♦ 2006 – 2009: GCA, Inc., Director of Planning
- ♦ 1999 – 2006: Jordan Jones and Goulding (Now Jacobs), Director of Planning
- ♦ 1994 – 1999: The Georgia Conservancy, Vice President for Policy

Professional Experience

Land Use and Transportation

- ♦ **Livability Consultant** for DeKalb County Master Active Living Plan assessing the southeast area of DeKalb County for walkability, access to transit, and availability of local sustainable food and developing strategies that will result in more compact development, connectivity and access to transit.
- ♦ **Developer and Manager** for "Blueprints for Successful Communities" Initiative bringing together Atlanta's business, governmental, education and development communities to address sustainable land use and transportation strategies that would improve livability in the Atlanta Region; Subject of a special exhibit at the National Building Museum in Washington, D.C.
- ♦ **Envision Duluth:** Duluth, GA. Project Manager, Public Involvement Lead, and Smart Growth Technical Consultant for Envision Duluth, Atlanta Regional Commission Livable Centers Initiative, recipient of 2004 Best Small Park in America Award by the Project for Public Spaces.

Ellen Keys Shellabarger

- ♦ **Envision Decatur Avondale/Decatur Livable Centers Initiative:** Decatur, GA. Project Manager and Public Involvement Lead for Atlanta Regional Commission transit oriented development study.
- ♦ **Gulf Shores Redevelopment Plan:** Gulf Shores, AL. Project Manager and Public Involvement Lead for hurricane redevelopment study, small area studies and code revision.
- ♦ **Charrette Trainer,** Atlanta, GA. Walkable Communities Symposium.

Transit

- ♦ **Environmental Assessment Review for Albany Multimodal Transportation Center (AMMTC), Albany, GA:** Public Involvement Manager for Environmental Assessment for AMMTC site and NEPA review.
- ♦ **Leesburg Corridor Study of US 19 and US 82:** Leesburg, GA: Project Manager for transportation corridor study of US 19 and US 82 in Lee County, GA., focusing on transforming a deteriorating corridor into a pedestrian friendly, economic development generator.
- ♦ **Maglev Study:** Atlanta, GA.: Chattanooga, Tenn.: Public Involvement Task Manager for 2001 Feasibility Study.
- ♦ **Northwest Connectivity Study:** Atlanta, GA. Public Involvement Task Leader for \$9 million regional transit Alternatives Analysis (NEPA required) for the Georgia Regional Transportation Authority.
- ♦ **Clifton Corridor Transit Feasibility and Connectivity Study:** Atlanta, GA. Project planner for transit feasibility study in the Clifton Corridor of Atlanta, the most congested corridor in the region with no access to transit. Study focused on streetcar technology and routing.
- ♦ **Triangle Transit Authority Station Design Services:** Raleigh, NC. Public Outreach Lead for development of regional rail transit station design and integration of public art for 16 commuter rail stations from Raleigh, NC to Durham, NC. Project involved a community-wide program to design functional public art in each station reflecting the character of each individual station neighborhood.

Energy and Sustainability

- ♦ **Metropolitan Atlanta Rapid Transit Authority Planning Services for Development of MARTA Sustainability Program:** Atlanta, GA. Project Manager for \$1.2 million energy conservation and sustainability study.
- ♦ **DeKalb County, Georgia Long-range Comprehensive Energy and Sustainability Plan:** Decatur GA. Project Manager for DeKalb's Long-range

Ellen Keys Shellabarger

Comprehensive Energy and Sustainability Plan for both the County Government and the Community-at-large.

- ♦ **City of Richmond Energy Efficiency and Conservation Strategy:** Richmond VA. (Subconsultant to 2RW) Transportation planner for energy conservation and sustainability.
- ♦ **Chatham County Youth Detention Center Expansion, Savannah, GA:** LEED Administrator for design and construction.

Selected Presentations

- ♦ 2012, American Public Transportation Association Board Meeting, Atlanta, GA: "Achieving Sustainability During Hard Economic Times."
- ♦ 2011, Georgia Planning Association, Peachtree City, GA: "DeKalb County – Sustainability in Process."
- ♦ 2010, Georgia Planning Association, Valdosta, GA: "Sustainability Planning for Local Government."
- ♦ 2009, Georgia Association of Zoning Administrators, Athens, GA: "Public Participation for Positive Community Change."
- ♦ 2006, International Association of Professional Facilitators, Georgia Chapter, Atlanta, GA: "Engaging Neighborhoods in Transit Planning."
- ♦ 2004, American Public Transit Association, Vancouver, British Columbia: "Public Involvement in Transit Planning."
- ♦ 2003, Atlanta Regional Commission, Atlanta, GA: "Community Choices for Smart Growth - Truly Engaging the Public."
- ♦ 2002, Georgia Municipal Association, Savannah, GA: "Streets and the Public Realm."
- ♦ 2002, Georgia Chapter, ITE Interactive Workshop, St. Simons Island, GA: "The Power of Streets."
- ♦ 1998 National Trust for Historic Preservation Annual Meeting, Savannah, GA: "Collaborating for Smart Growth."
- ♦ 1998, Congress for the New Urbanism, Denver, CO: "Urban Design and the Environment."
- ♦ 1998, Rail-Volution, Portland, OR: "Partnering for Better Transportation Policy."
- ♦ 1998, National Association of Regional Councils, Tulsa, OK: "Developing Citizen Consensus on Smart Growth."
- ♦ 1998, Urban Land Institute Smart Growth Conference, Austin TX: "Not So Strange Bedfellows- Developing Diverse Partnerships."
- ♦ 1997, Urban Land Institute Smart Growth Conference, Baltimore, MD: "Overcoming Barriers to Smart Growth."
- ♦ 1997, University of Georgia School of Environmental Design Alumni Association, Athens, GA: "Blueprints for Successful Communities."

Ellen Keys Shellabarger

Awards

- ♦ 2012: Georgia Planning Association: Best Planning Effort for a Large Jurisdiction: "DeKalb County Energy and Natural Resources Management Plan."
- ♦ 2007: Atlanta Regional Commission Development of Excellence Award: Duluth Livable Centers Initiative.
- ♦ 2004: Project for Public Spaces Best Small Town Park: Duluth Livable Centers Initiative.
- ♦ 1998: Atlanta Regional Commission Development of Excellence Award:" Blueprints for Successful Communities."
- ♦ 1998: National Building Museum Exhibit: "Blueprints for Successful Communities."



CITY OF HOGANSVILLE

400 East Main Street, Hogansville GA 30230

Application for Board or Commission Appointment

Citizens provide great insight and knowledge to City government. An avenue that the City of Hogansville uses to get this insight is through the City's various boards and commissions. The members of the boards and commissions make decisions and help recommend and review policies for the City of Hogansville and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for board or commission membership.

Questions to consider before applying for membership on a board or commission:

- Do I fully understand what this board or commission expects from me?
- Am I committed to the goals and mission of this board or commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled board or commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the board or commission?
- Am I willing to participate in necessary board or commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: CAROL Smith

Occupation: — Employer: Retired

Home Address: [REDACTED] City: Hogansville Zip: GA

Home Phone: (706) 637-6128 Home E-Mail: [REDACTED]

Work Phone: () Work E-Mail: —

Cell Phone: (706) 594-0051 Preferred E-Mail: Home Work

Name and address of the business entity you own, located within the city limits of Hogansville (if applicable) N/A

- a) Which board(s) or commission(s) do you wish to be appointed to? Zoning & Planning

- b) How long have you been a resident of the City of Hogansville? Life Years Months

- c) Are you current with all of your financial obligations to the City? Yes No

- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? Yes No

- e) Available boards and commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? Yes No

- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the board or commission? Yes No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Hogansville? Yes No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Hogansville that would create a continuing or frequently recurring conflict with regard to your participation on a board or commission? Yes No If yes, please explain:

i) What are your qualifications for the board or commission you selected? (Attach resume if you like):

presently on this Board -

j) Are you willing to be considered for appointment to any of the other boards or commissions of the City if a position is not available on the board or commission of your first choice? Yes No If yes, please list the boards or commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

I understand that I am applying for appointment to a board or commission office of the City of Hogansville that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Carol Smith

Signature

CAROL Smith

Printed Name

12/7/18

Date

Please return signed application to:

City Clerk
City of Hogansville
400 East Main Street
Hogansville, GA 30230