

CITY COUNCIL
Mayor Bill Stankiewicz
Reginald Jackson, Post 1
Marichal Price, Post 2
Fred Higgins, Post 3
George Bailey, Post 4
Theresa Strickland, Post 5

City of Hogansville



David Milliron, City Manager
Lisa Kelly, City Clerk
Jeff Todd, City Attorney

400 E Main St
Hogansville GA 30230-1196
706-637-8629 | cityofhogansville.org

COUNCIL ACTION FORM

MEETING DATE: August 6, 2018

SUBMITTED BY: Mayor Pro-Tem Strickland

AGENDA TITLE: Discussion – Mayor & Council Travel Reimbursement

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- | | | | |
|--|-------------------------------------|---|---|
| <input type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract | <input type="checkbox"/> Information Only | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Resolution (No. ____) | <input type="checkbox"/> Ceremonial | <input checked="" type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other |

BACKGROUND (Includes description, background, and justification)

In compliance with Generally Accepted Accounting Principles (GAAP) goods and services must be recorded in the year they were received or performed, and income must be recorded in the same year as the expenses that generated the income.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources)

STAFF RECOMMENDATION (Include possible options for consideration)

City of Hogansville
Travel Budget

Year July 2017-June 2018
as of 06/30/2018

<u>Department</u>	<u>Account</u>	<u>Budget</u>	<u>Spending</u>	
			<u>Year to Date</u>	<u>Available</u>
Mayor Bill	1 521 511	\$ 3,500	\$ 6,798.77	\$ (3,298.77)
Reggie Jackson Post 1	1 522 511	\$ 3,500	\$ 2,678.79	\$ 821.21
Marichal Price Post 2	1 523 511	\$ 3,500	\$ 2,347.68	\$ 1,152.32
Fred Higgins Post 3	1 524 511	\$ 3,500	\$ 2,169.60	\$ 1,330.40
George Bailey Post 4	1 525 511	\$ 3,500	\$ 4,852.33	\$ (1,352.33)
Theresa Strickland Post 5	1 526 511	\$ 3,500	\$ 3,500.00	\$ -
		<u>\$ 21,000</u>	<u>\$ 22,347</u>	<u>\$ (1,347)</u>

Detailed GL Company = 63020001, Status <> E, Trns_Date 07/01/17-06/30/18 Company LIKE 6302%, Divno LIKE %1%, Acct_1 LIKE

JN	Type	Ref No	GL Date	Amount	Job	Ref No	Ref Date	Descr
0001-00521-511			Mayor-Travel, Training, Conference			Opening Balance:		0.00
JE	S	AP Correction	07/17/17	650.00				PNC CC Allocations, GMA
JE	S	AP Correction	07/17/17	111.14				PNC CC Allocations, GMA
JE	A	AP Correction	07/17/17	(111.14)				07/17/2017 PNC CC allocations, meeting
JE	AR	AP Correction	07/17/17	111.14				07/17/2017 PNC CC allocations, meeting
JE	S	AP Correction	07/17/17	(111.14)				07/17/2017 PNC CC allocations, meeting
JE	S	AP Correction	07/31/17	135.00				07/05/17 MEAG Power
JE	S	AP Correction	07/31/17	4.60				07/13/17 B Stankiewicz
JE	S	AP Correction	07/31/17	(135.00)				07/05/17 MEAG Power
JE	B	AP Correction	08/01/17	111.14				07/17/2017 PNC CC allocations, meeting
JE	BR	AP Correction	08/01/17	(111.14)				07/17/2017 PNC CC allocations, meeting
JE	S	AP Correction	08/11/17	837.66				PNC CC Ritz Carlton
JE	S	AP Correction	08/11/17	1,492.22				PNC CC Hyatt Hotel
JE	S	AP Correction	08/11/17	5.35				PNC CC Ritz Carlton
JE	S	AP Correction	08/11/17	(837.66)				08/11/17 PNC CC Ritz Carlton
JE	S	AP Correction	08/11/17	(5.35)				08/11/17 PNC CC Ritz Carlton
JE	S	AP Correction	08/25/17	501.90				08/21/2017 B Stankiewicz
JE	S	AP Correction	09/18/17	883.42				PNC CC Westin Jekyll
JE	S	PNC CC	11/14/17	895.00				PNC CC Allocations, GMA Mayor Day
AP	S	AP 2017/11/20	11/20/17	289.31		1901660-1	11/13/17	WILLIAM STANKIEWICZ 0
JE	S	PNC CC	02/09/18	623.25				PNC CC Allocations Marriott Atlanta
AP	S	AP 2018/02/12	02/12/18	126.45		1901660	02/08/18	WILLIAM STANKIEWICZ 0
JE	S	PNC CC	04/12/18	1,075.00				PNC CC Allocations, GA Municipal Association
AP	S	AP 2018/05/29	05/29/18	72.95		1901660	05/29/18	WILLIAM STANKIEWICZ 0
AP	S	AP 2018/06/29	06/29/18	184.67		1901660	06/29/18	WILLIAM STANKIEWICZ 0
Activity:				6,798.77	Balance: 6,798.77			
Grand Total:				6,798.77	Balance: 6,798.77			

Budget
\$3,500

Bill Stank

Detailed GL Company = 63020001, Status <> E, Trns_Date 07/01/17-06/30/18 Company LIKE 6302%, Divno LIKE %1%, Acct_1 LIKE

JN	Type	Ref No	GL Date	Amount	Job	Ref No	Ref Date	Descr
0001-00522-511			Council Post 1-Travel, Training, Conference			Opening Balance:		0.00
JE	S	PNC CC	11/14/17	895.00				PNC CC Allocations, GMA Mayor Day
AP	S	AP 2018/01/24	01/24/18	19.38		1902181	01/22/18	REGINALD JACKSON 0
JE	S	PNC CC	02/09/18	415.50				PNC CC Allocations Marriott Atlanta
AP	S	AP 2018/02/12	02/12/18	60.79		1902181	02/08/18	REGINALD JACKSON 0
JE	S	PNC CC	04/12/18	1,040.00				PNC CC Allocations, GA Municipal Associator
AP	S	AP 2018/06/27	06/27/18	(19.38)		1902181	01/22/18	REGINALD JACKSON 0
AP	S	AP 2018/06/27	06/27/18	267.50		1902181	06/26/18	REGINALD JACKSON 0
Activity:				2,678.79			Balance:	2,678.79
Grand Total:				2,678.79			Balance:	2,678.79

Budget
\$3,500

Ruggie

Detailed GL Company = 63020001, Status <> E, Trns_Date 07/01/17-06/30/18 Company LIKE 6302%, Divno LIKE %1%, Acct_1 LIKE

JN	Type	Ref No	GL Date	Amount	Job	Ref No	Ref Date	Descr
0001-00523-511			Council Post 2-Travel, Training, Conference			Opening Balance:		0.00
AP	S	AP 2018/01/10	01/10/18	53.50		1745	01/05/18	HERNDON ENGRAVING 0
JE	S	PNC CC	01/19/18	48.15				PNC CC Allocations Herndon Engraving
JE	S	AP Correction	01/20/18	(53.50)			1745 01/05/2018	Herndon Engraving
JE	S	AP Correction	01/20/18	(48.15)				PNC CC Allocation, Herndon Engraving
JE	S	PNC CC	02/09/18	1,025.00				PNC CC Allocations GMA
JE	S	PNC CC	02/09/18	452.68				PNC CC Allocations Marriott Atlanta
JE	S	PNC CC	03/09/18	510.00				PNC CC Allocations GMA
JE	S	PNC CC	03/09/18	360.00				PNC CC Allocations GMA
Activity:				2,347.68	Balance: 2,347.68			
Grand Total:				2,347.68	Balance: 2,347.68			

Budget
\$3,500

Detailed GL Company = 63020001, Status <> E, Trns_Date 07/01/17-06/30/18 Company LIKE 6302%, Divno LIKE %1%, Acct_1 LIKE

JN	Type	Ref No	GL Date	Amount	Job	Ref No	Ref Date	Descr
0001-00524-511			Council Post 3-Travel, Training, Conference			Opening Balance:		0.00
JE	S	PNC CC	11/14/17	895.00				PNC CC Allocations, GMA
JE	S	PNC CC	02/09/18	522.00				PNC CC Allocations Marriott Atlanta
AP	S	AP 2018/02/12	02/12/18	102.60		1902422	02/08/18	FRED HIGGINS 0
JE	S	PNC CC	04/12/18	650.00				PNC CC Allocations, GA Municipal Association
Activity:				2,169.60	Balance: 2,169.60			
Grand Total:				2,169.60	Balance: 2,169.60			

2,169.60

*Fred Higgins
Budget
\$3,500*

Detailed GL Company = 63020001, Status <> E, Trns_Date 07/01/17-06/30/18 Company LIKE 6302%, Divno LIKE %1%, Acct_1 LIKE

JN	Typo	Ref No	GL Date	Amount	Job	Ref No	Ref Date	Descr
0001-00525-511			Council Post 4-Travel,Training,Conference			Opening Balance:		0.00
JE	S	AP Correction	07/17/17	650.00				PNC CC Allocations, GMA
AP	S	AP 2017/08/07	08/07/17	439.89		1902177-1	08/04/17	GEORGE BAILEY 0
JE	S	PNC CC	08/11/17	199.00				PNC CC Allocations Double Tree
JE	S	PNC CC	09/18/17	721.20				PNC CC Allocations Westin Jekyll
JE	S	PNC CC	11/14/17	895.00				PNC CC Allocations, GMA Mayor Day
AP	S	AP 2017/12/15	12/15/17	35.00		342320	12/06/17	LAGRANGE-TROUP COUNTY CHAMBER OF
AP	S	AP 2018/01/24	01/24/18	161.14		1902177	01/23/18	GEORGE BAILEY 0
AP	S	AP 2018/01/31	01/31/18	50.00		342395	01/29/18	LAGRANGE-TROUP COUNTY CHAMBER OF
JE	S	PNC CC	02/09/18	214.25				PNC CC Allocations Marriott Atlanta
AP	S	AP 2018/02/12	02/12/18	182.97		1902177	02/08/18	GEORGE BAILEY 0
AP	S	AP 2018/02/22	02/22/18	160.00		342659	02/15/18	LAGRANGE-TROUP COUNTY CHAMBER OF
AP	S	AP 2018/03/07	03/07/18	36.38		1902177	02/27/18	GEORGE BAILEY 0
JE	S	PNC CC	05/15/18	540.00				PNC CC Allocations, GMA, GB
JE	S	PNC CC	05/15/18	300.00				PNC CC Allocations, GMA
AP	S	AP 2018/06/27	06/27/18	267.50		1902177	06/21/18	GEORGE BAILEY 0
			Activity:	4,852.33			Balance:	4,852.33
Grand Total:				4,852.33			Balance:	4,852.33

George Bailey
Budget \$3,500

Detailed GL Company = 63020001, Status <> E, Trns_Date 07/01/17-06/30/18 Company LIKE 6302%, Divno LIKE %1%, Acct_1 LIKE

JN	Type	Ref No	GL Date	Amount	Job	Ref No	Ref Date	Descr	
0001-00526-511			Council Post 5-Travel,Training,Conference			Opening Balance:			0.00
JE	S	PNC CC	07/17/17	420.00				PNC CC Allocations GMA	
AP	S	AP 2017/07/29	07/29/17	265.00		1902394-1	07/27/17	THERESA STRICKLAND 0	
JE	S	PNC CC	08/11/17	418.00				PNC CC Allocations Holiday Inn Express	
JE	S	PNC CC	08/11/17	510.00				PNC CC Allocations GMA	
JE	S	PNC CC	11/14/17	229.72				PNC CC Allocations, UGA GA Center Hotel	
JE	S	PNC CC	11/14/17	895.00				PNC CC Allocations, GMA Mayor Day	
AP	S	AP 2018/02/05	02/05/18	45.00		1902394	02/02/18	THERESA STRICKLAND 0	
JE	S	PNC CC	03/09/18	650.00				PNC CC Allocations GMA	
AP	S	AP 2018/05/09	05/09/18	67.28		1902394	04/30/18	THERESA STRICKLAND 0	
Activity:				3,500.00	Balance:				3,500.00
Grand Total:				3,500.00	Balance:				3,500.00

Budget
\$ 3,500

Theresa
Strickland